

NAME	Abrv.	DESIGNATION	Present	NAME	Abrv.	DESIGNATION	Present
Nic Baykaa- Murray	NBM	Associate	√O/L	Martin Slocombe	MS	Foundation	✓
Crista Hazell	CH	Co-opted	Α	Paul Smith	PS	Executive Headteacher	✓
Daniel Gordon	DG	Parent Elected	Α	Ben Taylor	BT	Parent Elected	✓ O/L
Olwen Murray	ОМ	Foundation	Α	Emma Wharram	EW	Co-opted	<b>✓</b>
Mike Ormond	МО	LA Appointed (Chair)	✓	Clare Trayler	CT	Clerk to Governors	✓

<sup>✓ =</sup> Attended, **A** = Absent with Apologies, **X** = absent no apology, O/L – joined the meeting online via Teams

Meeting Opened: 17:08 hrs

	Actions
	1 10 11 11 11
•	
elcome prayer	
·	
eting but will be late	
,	
	07.
	CT to send annual
·	declaration form
ors present completed their annual pecuniary interest form	to governors not present for
	completion
Vice Chair	
sed that no nominations have been received for the position	
•	MO to contact DG
	to discuss him
	stepping into Vice
	Chair role
· · · · · · · · · · · · · · · · · · ·	
rnors agreed to accept the minutes as a true and accurate	
were agreed and signed	
sing	
<u> </u>	
· ·	
	vere welcomed to the meeting rayer velcome prayer v



#### 6 Review Of Governing Body

Draft documents circulated in advance of meeting

#### **Instrument of Government**

 This document was updated following changes to benefice last year and has remained unchanged since then

#### **Standing Orders**

- This remains unchanged from last year (other than update to dates)
- Governors agreed to adopt

#### **Decision Planner**

- This remains unchanged from last year
- Governors agreed to adopt

#### **Governor Code of Conduct (CofC)**

- Latest NGA model document circulated (with changes noted)
- Governors agreed to adopt

#### **Committee Membership**

- Resources committee members:- DG, MO, BT, EW
- Quality of Education committee members:- NBM, CH, OM, MO,
- Foundation: NBM, OM, MS, EW
- Partnership Steering Group members:- MO, BT
- Bridge Family of Schools representative MO
- Chair or Q of E committee TBC. Consideration to be given to amalgamating this committee into FGB due to difficulties with numbers and lack of attendance at meetings
- Chair of Resources committee BT

#### **Link Governor roles:-**

Curriculum - MO

English - CH

Maths - DG

Safeguarding - EW

H&S - MO

RE - MS

SEND - BT

Pupil Premium - EW

Sport Premium - DG

#### **Governor recruitment**

- Vacancies 1 foundation, 2 parent, 1 staff. Jane Leslie still planning
  to join as foundation governor however has not been able to make a
  meeting yet, hopefully she will be able to make the next one. We
  have gone out to parents (for the third time) for nominations of parent
  governors. We now have 3 new members of staff so will try in the
  new year to recruit a new staff governor
- Current parent governors to try to help recruit new parent governor by talking to other parents

Governors to sign sheet to confirm they agree to follow CofC

CT to re-advertise for staff governor in new year

BT to write piece for next newsletter to try to encourage parents to come forward as governors



7	Meetings Schedule	
	Meeting dates re-confirmed as:-	
	• FGB	
	o 2 September 2025	
	o 10 November 2025	
	○ 12 January 2026 – please note change	
	o 3 March 2026	
	○ 12 May 2026	
	o 6 July 2026	
	Resources	
	o 6 November 2025	
	o 5 February 2026	
	o 26 March 2026	
	○ 7 May 2026	
	Quality of Education	
	o 16 October 2025	
	o 27 November 2025	
	o 12 February 2026	
	o 23 April 2026	
	o 18 June 2026	
	Foundation	
	o 16 October 2025	
	o 26 February 2026	
	o 21 May 2026	
	Partnership Steering Group	
	o 26 January 2026	
	o 29 June 2026	
	~	
8	Policies and Other Documents	
	Policies circulated in advance of meeting	
	Child Protection/Safeguarding – changes made to align with changes	
	in KCSIE 2025 document - agreed & ratified	
	Confidentiality – no changes, agreed & ratified	
	Nursery Fees Payment – this is a new policy. Query raised re level of	
	fees/funding and extra work added to clarify further – agreed &	
	ratified	
	Whistleblowing – no changes, agreed & ratified	Governors to read
	Keeping Children Safe in Education (KCSIE) 2025 – governors to	updated KCSIE
	read parts 1 & 2, Annexe A & B and sign sheet to confirm they have	2025 document
	done so. PS will run governor safeguarding training in November	and sign sheet to
	meeting	confirm they have done so
		dolle 50



9	<ul> <li>Teachers Pay &amp; Conditions Document</li> <li>The recommendations from the School Teachers Review Body (STRB) of a 4% increase to all pay and allowance ranges and advisory points form 1 September 2025 has been agreed by the government</li> <li>Schools will receive some additional funding to cover their overall costs in financial year 2025-26</li> <li>The final document in relation to the STP&amp;CD 2025 has been published and can be accessed here https://www.gov.uk/government/publications/school-teachers-pay-and-conditions</li> </ul>	Updated Pay policy will be brought to next meeting
10	<ul> <li>Chairs Report</li> <li>Strong finish to last year</li> <li>Good to see school in growing position again after many years</li> <li>Looking forward to year ahead</li> <li>As a governing board, we need to carry out more link governor visits and be more supportive to attending learning walks to provide visibility of governing board and help to drive improvement</li> <li>This will be the last year for MO being Chair of Governors therefore a successor needs to be found</li> </ul>	
11	<ul> <li>Headteacher's Report (including summer outcomes and attainment &amp; progress)</li> <li>Documents circulated in advance of meeting</li> <li>Assessment information circulated shows attainment &amp; progress from Spring to Summer. We want to see an increase in the dark green colour and lessening of the yellow which shows progress</li> <li>Attainment &amp; progress - the comparison of Spring to Summer (Spring is at top and Summer below). Improvements can be seen across all year groups apart from Y2 due to change of cohort – lost 3 greater depth during Autumn/Spring and gained 3 working towards children in Spring as discussed in last meeting. All other year group saw increases. We are pleased with the results</li> <li>Phonics results – 90% of children achieved pass rate which is better than national average. This will not be the case this year (as you can tell from EYFS results), we are hoping for 7/10 – 70% pass rate</li> <li>Y2 outcomes – lower than initially projected (as discussed previously)</li> <li>Y6 outcomes – pleased with results</li> <li>Q: Y6 boys and girls results were the opposite of what we see typically?</li> <li>A: We had 3 girls on SEND register and 1 boy (who was high achieving) in that cohort, the 3 girls were working towards or pre key stage all the way through the school. We were pleased with greater depth in reading and maths</li> <li>Targets for KS1 &amp; KS2 this year included in report, current Y6 are much higher achieving cohort than last years. These targets have been agreed with Y6 &amp; Y2 teachers</li> <li>We are implementing a new spelling scheme, following the ELS pattern for years 3-6 (follows same format as phonics teaching</li> </ul>	

Signed by Chair:

FGB Minutes 8th September 2025



patterns. This will provide greater consistency with everyone using
the power point slides, we should see an improvement. KS2 staff
have had training

- Q: Does the phonics and spelling teaching align?
- A: Yes, it's based on semantics of English, looking at rules etc
- Pupil Premium we will be writing a new strategy to be implemented from December
- Sports Premium new DfE reporting system, has all been completed and up to date on website
- SEND we now have 4 EHCP's, 2 in EYFS, 1 in Y3 and 1 in Y6. We also have 1 child (recent joiner in Y3) going through application process (Ed Psych is coming to visit this week)
- We have part time support in Recp class for the 2 children. 1 is funded at band 3, the other at band 4 which allows us to have support at all times except Fri afternoon, we are using a team around child approach. Interventions will be run by a specific person

Q: Is 17 children (approx. 14%) on School Support high?

A: No, 18.4% is the national average

Q: Has the child who has just joined us and undergoing assessment been out of education?

A: Yes, they have been

- Attendance arrows are showing comparison to previous year
- Unauthorised attendance has risen mainly due to holidays
- The DfE have appointed a new ambassador for attendance. There is a webinar being run by the DfE next week for governors. EW has signed up. Other governors are encouraged to also sign up (through Governor Hub)
- There have been no exclusions
- Safeguarding we have 1 child on Child in Need plan. Update safeguarding training was completed for staff on inset day
- PHSE new curriculum has started and is ongoing
- Nursery opened to children today. We hope to have more children join us as the year goes on
- Finance the budget is looking much better for this year largely due to a successful falling rolls funding application
- Catering we are changing provider in November
- Q: Is the TUPE process underway for the catering staff?
- A: The new contractor is working on this in the background
- Q: Are staff pleased?
- A: Yes, they seem to be and are planning on staying at the school with the new provider
- Q: Last year's KS2 data that LA have sent through, has the cohort as 18 why are they including our late joiner (after SATS) who we had nothing to do with his results?
- A: The checking exercise has been completed today and does not include that child in so our published results will be just for the 17 children

#### 12 School Development Plan

 This has been mostly written however has not been reviewed by SLT yet and is still being worked on. This will be brought to the next

Signed by Chair:

FGB Minutes 8th September 2025



	<ul> <li>Ine</li> <li>There are no big surprises in the attainment data – it looks strong</li> <li>All governors should attend training where they feel they have weakness/need to improve their knowledge</li> <li>Very positive feel</li> </ul>	
14	Any Other Business  None raised	
	<ul> <li>Date of Next Meeting</li> <li>Monday 10<sup>th</sup> November at 5pm</li> </ul>	

Meeting Closed: 18.14hrs

#### **Action Checklist**

WHO	ACTION	WHEN
СТ	Send annual Pecuniary Interest declaration form to governors not present for completion	12 September
MO	Contact DG to discuss stepping into Vice Chair role	12 September
ALL	Sign sheet to confirm agree to follow Code of Conduct	30 September
CT	Re-advertise for staff governor in the new year	15 January
ВТ	Write piece for next newsletter to try to encourage parents to come forward as governors	17 September
ALL	Read updated KCSIE 2025 document and sign sheet to confirm they have done so	30 September
CT	Bring updated Pay policy to next FGB meeting	3 November
CT	Circulate subject leader link details with minutes	16 September

### **List of Associated Documents**

Minutes of FGB meeting held on 7th July Instrument of Government Governing Board Standing Orders 2025-26 Governing Body Delegation Planner Governor Code of Conduct Dates for 2025-26 Governors Meetings Child Protection policy Confidentiality policy Nursery Fees Payment policy

Signed by Chair:

FGB Minutes 8th September 2025



Whistleblowing policy
Report to FGB 8<sup>th</sup> September 2025
Attainment and Progress over time Summer 2025
EYFS & Phonics Outcomes 2025
KS2 Outcomes 2025