



**Minutes of the
 Full Governing Body of St Peter's Anglican/Methodist VC Primary
 School
 Wednesday 9th May**

	STATUS	Y/N/A	NAME	STATUS	Y/N/A
Simon Powell Chair	Co-opted	Y	Helen Doggart Vice Chair	Foundation	Y
Rhys Buckley	Head	Y	Georgina Weeks	Staff	Y
Lauren Harris-Cue	Co-opted	Y	Diane Crawford	Co-opted	N
Jeanette Fish	Foundation	N	Bonnie Rayment	Parent	Y
Kirsty Macdonald	Parent	Y	Phil Viner	Co-opted	N
Michael Ormond	Parent	Y	Dottie North	Foundation	N
Russell McAulay	Parent	N			

ITEM	TOPIC
1	<ul style="list-style-type: none"> • The meeting was quorate & there were no pecuniary interests. • The meeting was briefed on Fire and Evacuation procedures. • Apologies: DC, PV, RM & JF. • Prayer was led by HD.
2	<p>Outdoor Learning Update Sophie Calver attended the meeting to update Governors regarding the importance of outdoor learning at St Peter's Primary.</p>

Signed by the Chair

Date



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	<ul style="list-style-type: none"> • On average children only spend 9% of their time outdoors. However, since the introduction of a daily outdoor activity “Fit for 5” the children are developing healthy and active lifestyles, connecting with the environment and aware of the weather & the seasons. • A Ground Force consisting of children, teachers, parents and other family members have improved the outdoor space at the school on 2 weekends recently. • Gardening Club is held during lunchtimes and the children are cooking the vegetables that have been grown in the fire pit. • The Reception class have an afternoon assigned for Outdoor Learning. • Applications for funding are to be made and MO asked for the figure of funding needed as his union can be approached. • Growing forward – Wellington boots are to be kept in school for all pupils. It is hoped to achieve an RHS award. We are also working alongside Gillingstool School. <p><u>ACTION 090518-01 – KM to approach Wild Place to come into school to give a talk.</u></p>
3	<p>Agree and sign minutes of the meeting on the 14th & 24th March 2018</p> <ul style="list-style-type: none"> • The minutes of the meetings were agreed and will be signed.
4	<p>Matters arising and actions not covered by the Agenda 120717-04 Link Governor final visits & reports – Ongoing 140318-01 Check Link Governor reports & issue reminders - Ongoing</p>
5	<p>Chair's Report</p> <ul style="list-style-type: none"> • The report was circulated beforehand • Following the last FGB when working closer with other schools as part of an Alliance was discussed it appears that not only have the LA been considering this but also the Diocese. • This is a clear indication that smaller schools that don't want to become part of an Academy can make a formal Alliance with similar schools. If we make the first move towards an Alliance on our terms it will be to our advantage rather than being forced to join schools that may not benefit us. (See also the Heads report regarding the Alliance) • Following discussion it was a unanimous decision to join the Connect 4 Learning Alliance (C4L) from September 2018. • Anne Tearle and Rhys Buckley have been working on the school budget and have presented the current position to the Resources Committee.
6	<p>Head's Report</p> <ul style="list-style-type: none"> • The report was circulated beforehand.



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- The recruitment for the Deputy Head is well underway, with 12 prospective candidates visiting the school. The closing date for applications is 10th May with interviews being held on Thursday 24th May.
- Sarah Margea will begin her maternity leave at the end of September, and as a result of this a full time class teacher will be recruited for the beginning of the new academic year. Georgina Weeks has agreed to work as the school SENCo during Sarah's maternity leave and will hand-over during September.

ACTION 090518-02 RB to inform SEN parents of Sarah's maternity leave.

- As outlined in the Chairs Report the Connect 4 Learning (C4L) group of schools including St Helen's, Bowsland Green, Wheatfield, St Barnabus and the Manor have approached us to join their alliance. We would still remain part of the Severnside cluster to focus on local issues but our school improvement work would be done with C4L.
- Teaching & Learning – 2 members of teaching staff have been identified as needing support, one support plan has been ongoing this term & the other has still to be confirmed. RB will be meeting with staff members to establish the teaching structure for the next academic year over the next few weeks. The outdoor learning curriculum is continuing to take shape and the 2nd of the Ground force events has taken place to improve the school grounds.
- Behaviour – In general, behaviour remains good. There have been two children who have received fixed term exclusions since Easter. These children have received a large amount of support and the school is working closely with the parents and outside agencies to meet their needs.
- Attendance – We continue to monitor attendance closely and as a result attendance levels have increased.
- CPOMS is now embedded into our safeguarding/child protection system and is being used by staff to record any incidents.
- Class 2 & Class 6 have been preparing for next weeks' SATs assessments. Thanks to HD for agreeing to invigilate.
- Training for all staff continues.

090518-03 RB to investigate Team Teach Training for all staff

- SEND Report – Thanks to Sarah Margea for her confidential report – No questions at this time.

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Committee reports

- Reports were circulated ahead of the meeting.



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8	<ul style="list-style-type: none"> • No questions at this time. • Budget Update – The Budget has been discussed & agreed by the Resources Committee, approved during this FGB and will be submitted to the Local Authority by 31st May 2018. • Deputy Head Recruitment – See Heads Report. • Governor Conference – MO was St Peter's representative at the Governor Conference – The day consisted of a series of presentations including 1 from an Ofsted representative, and another expressing the importance of Pupil Premium and the need to spend it in the right way. The way we introduce our reception children to school with a phased start was considered really good and we ticked all the boxes with the transition from early years. There was also a reminder that the role of Governors is to challenge the Head and the staff holding them to account. • Foundation Governor Update – There has been no news regarding a new Foundation Governor. <p><u>ACTION 090518-04 JF to follow up.</u></p> <ul style="list-style-type: none"> • AOB - Performance results should be available for the next FGB. Tiffany Newman has expressed interest in joining the Governors and will be invited to attend the next FGB. <p><u>ACTION 090518-05 Invitation to FGB – JP</u></p> <ul style="list-style-type: none"> • The second Governor morning is scheduled for 20th June. • Confirmation of the appointment of RB as Head Teacher. <p><u>ACTION 090518-06 Contact Governor Services - JP</u></p>
9	<p>Confidential</p> <ul style="list-style-type: none"> • None
10	<p>Correspondence</p> <ul style="list-style-type: none"> • None
11	<p>Agenda items for the next meeting</p> <ul style="list-style-type: none"> • SEN • Policies
	<ul style="list-style-type: none"> • Date of next meeting 10th July 2018 at 6.00pm

Meeting closed at 20.00



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REFERENCE	ACTION	GOVERNOR
120717-04	Link governor final visit & reports	All
140318-01	Check link Governor reports & issue reminders	JP
090518-01	Contact the Wild Place	KM
090518-02	Inform SEN parents of Sarah's maternity leave	RB
090518-03	Investigate Team Teach training for all staff	RB
090518-04	Foundation Governor	JF
090518-05	Invitation to FGB	JP
090518-06	Inform Governor Services of changes	JP